

To: Holsman, Marianne[Holsman.Marianne@epa.gov]
Cc: Michelle Pirzadeh[Pirzadeh.Michelle@epa.gov]; Philip, Jeff[Philip.Jeff@epa.gov]; Carmela GRANDINETTI (Grandinetti.Cami@epa.gov)[Grandinetti.Cami@epa.gov]; DAVIS ZHEN (Zhen.Davis@epa.gov)[Zhen.Davis@epa.gov]
From: MacIntyre, Mark
Sent: Tue 5/10/2016 1:11:18 AM
Subject: *PORTLAND HARBOR-RELATED FW: Internal - Communication Plan for Schedule Update 2016 5-10 PH Schedule Communication Plan FINAL.docx

Marianne: I gave Michelle an outline of our announcement(scheduled for tomorrow) regarding timing of our release of the Proposed Plan for Portland Harbor.

Because we met with them during Dennis' recent barnstorm tour their recently, we added the business group (Corky as contact) to the schedule as OPTIONAL.. If you were willing/able to call Corky tomorrow from the office or en-route to Seattle, that would be GREAT! If not, I will let Annie Von Burg know and ask her to pass along the message.

Dennis will be making two calls around 9:30-10:00 am and Cami & Co. will make the rest of the calls following Dennis. I will e-mail/call the press last. We hope to have it all done by noon. Again, we are simply announcing that we expect to have a PP launch date the week of the 23rd.

Please call if you have any questions.

MM

From: Robinson, Deborah
Sent: Monday, May 09, 2016 5:54 PM
To: Koch, Kristine <Koch.Kristine@epa.gov>; Sheldrake, Sean <sheldrake.sean@epa.gov>; Christopher, Anne <Christopher.Anne@epa.gov>; DeMaria, Eva <DeMaria.Eva@epa.gov>; Allen, Elizabeth <allen.elizabeth@epa.gov>; Conley, Alanna <conley.alanna@epa.gov>; Knudsen, Laura <Knudsen.Laura@epa.gov>; Cora, Lori <Cora.Lori@epa.gov>; Ebright, Stephanie <EBRIGHT.STEPHANIE@EPA.GOV>; MacIntyre, Mark <Macintyre.Mark@epa.gov>; Morrison, Kay <morrison.kay@epa.gov>; Tyler, Kendra <Tyler.Kendra@epa.gov>; McLeod, Julianne <McLeod.Julianne@epa.gov>; Schuster, Cindy <Schuster.Cindy@epa.gov>; Dunbar, Bill <dunbar.bill@epa.gov>; Woods, Jim <Woods.Jim@epa.gov>; Zhen, Davis <Zhen.Davis@epa.gov>; Grandinetti, Cami <Grandinetti.Cami@epa.gov>; Barber, Anthony <Barber.Anthony@epa.gov>; Fonseca, Silvina <Fonseca.Silvina@epa.gov>; Holsman, Marianne <Holsman.Marianne@epa.gov>; Fleming, Sheila <flaming.sheila@epa.gov>; Ingemansen, Dean <Ingemansen.Dean@epa.gov>; Bilbrey, Sheryl <Bilbrey.Sheryl@epa.gov>; Legare, Amy <Legare.Amy@epa.gov>; Charters, David

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Subject: Internal - Communication Plan for Schedule Update

Internal -

Dear PH Team,

Below is a message that was scripted to update key stakeholders and the media on the PH schedule. This language was approved by Dennis yesterday, and we are to use this as our script. Attached is a communication plan that will be implemented on 5/10. The final communication will be from Mark to the media.

In order ensure continuity/consistency of our message, if someone contacts us for further information, we should just say the message speaks for itself.

Dear _____,

This email is to update you on the schedule for the Portland Harbor Superfund Site.

The EPA expects to announce the delivery date for the Feasibility Study and the Proposed Plan by the week of May 23rd. Data synthesis and electronic document preparation have continued to pose challenges, but those challenges are being met and we look forward to delivering both documents shortly thereafter.

Thanks,

Debbie

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From the Desk of:

Debbie Robinson

Tel: 206-553-4961

robinson.deborah@epa.gov

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